

PERSONNEL

Work Day

Length of Work Day - Certified

All conditions pertaining to the certified work day, preparation periods, lunches, etc., are found in the current collective bargaining agreement. Arrival time shall generally be as directed by the Principal or as stipulated in the negotiated agreement.

Length of Work Day - Classified

The length of a classified work day is governed by the number of hours for which the employee is assigned. A "full-time" employee shall be considered to be an 8-hour per day/40-hour per week employee. The work day is exclusive of lunch but inclusive of breaks unless otherwise and specifically provided for by the individual contract. The schedule will be established by the supervisor. Normal office hours in the district will be 8:00 a.m. to 4:00 p.m.

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| Legal Reference: | 29 USC 201 to 219 29 CFR 516, et seq. § 39-4-107, MCA § 39-3-405, MCA 10.55.209, ARM 10.65.103(2), ARM 24.16.102, et seq., ARM | Fair Labor Standards Act of 1985 FLSA Regulations State and Municipal Governments, School Districts (First Class) Overtime Compensation Standard School Day Program of Approved Pupil Instruction-Related Days Wages and hours |
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Policy History:

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Revised on: