

**CORVALLIS DISTRICT’S NETWORK AND INTERNET ACCESS CONDUCT AGREEMENT  
Acceptable Use Policy (AUP)**

*Every user, regardless of age, must read and sign below:*

I have read, understand, and agree to abide by the terms of the Corvallis School District’s Policies 3612 and 3612P regarding District-Provided Access to Electronic Information, Services, and Networks. Policies 3612 and 3612P are available at the schools or the district website [www.corvallis.k12.mt.us](http://www.corvallis.k12.mt.us). Should I commit any violation or in any way misuse my access to the District’s computer network and/or the Internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me.

User’s Name (Print): \_\_\_\_\_ Home Phone: \_\_\_\_\_

User’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

**Status:** Check One: Student (I am 18 or older , I am under 18 )    Staff     Patron

If I am signing this policy when I am under 18, I understand that when I turn 18, this policy will continue to be in full force and effect and I agree to abide by this policy.

**Parent or Legal Guardian.** (If applicant is under 18 years of age, a parent/legal guardian must also read and sign this agreement.) As the parent or legal guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the District’s policies regarding District-Provided Access to Electronic Information, Services, and Networks. I understand that access is being provided to the students for educational purposes only. **However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child’s responsibility for appropriate and lawful use of this access, including good behavior online. District teachers and other staff will make reasonable efforts to supervise use of network and Internet access; however, student cooperation is vital in exercising and promoting responsible use of this access.** I am, therefore, signing this Agreement and agree to indemnify and hold harmless the District, the Trustees, Administrators, teachers, and other staff against all claims, damages, losses, and costs, of whatever kind, that may result from my child’s use of or access to such networks or his/her violation of the District’s policy. Further, I accept full responsibility for supervision of my child’s use of his/her access account if and when such access is not in the school setting. I hereby give my child permission to use the district-approved account to access the District’s computer network and the Internet.

Parent/Legal Guardian (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Date: \_\_\_\_\_

This Agreement is valid for the \_\_\_\_\_ school year only.

Policy History:

Adopted on: 10-11-10

Effective Date: 10-11-10

**Terms and Conditions (Excerpt from Policy 3612P)**

1. **Acceptable Use** – Access to the District’s electronic networks must be: (a) for the purpose of education or research and consistent with the educational objectives of the District; or (b) for legitimate school related use.
2. **Privileges** – The use of the District’s electronic networks is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator and/or building principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.
3. **Unacceptable Use** – The user is responsible for his or her actions and activities involving the network. Some examples of unacceptable uses are:
  - a. Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any federal or state law;
  - b. Downloading unauthorized software regardless of whether it is copyrighted or de-virused;
  - c. Downloading copyrighted material for other than personal use;
  - d. Using the network for private advertising, or for financial or commercial gain;
  - e. Wastefully using resources, such as file space and bandwidth;
  - f. Hacking or gaining unauthorized access to files, resources, or entities;
  - g. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information of a personal nature about anyone;
  - h. Using another user’s account or password;
  - i. Posting material authored or created by another, without his/her consent;
  - j. Posting anonymous messages;
  - k. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material;
  - l. Using the network while access privileges are suspended or revoked;
  - m. Swearing or using vulgarities or any other inappropriate language;
  - n. Revealing personal information, including the addresses or telephone numbers, of students or colleagues; and
  - o. Using the network in any way that would disrupt its use by other users.
4. **Use of Electronic Mail** – Any message received from an unknown sender via the Internet should be immediately deleted. Downloading any file attached to any Internet-based message is prohibited, unless the user is certain of that message’s authenticity and the nature of the file so transmitted. The District reserves the right to monitor, inspect, copy, review, and store all usage of the network. Use of the email system constitutes consent to these regulations.