

*Corvallis School District #1*  
SPECIAL BOARD MEETING and  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

10/14/2013

**Special Session Meeting -**

1. *Called to order at 6:02 p.m. by Chairman Wilbur Nisly*

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Monday evening in the High School Library.

*Trustees* Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer (was gone from 6:55 to 8:25 p.m.) and Adam Sangster

Absent: Ginny Hoffman and Kathi Harder-Brouwer

The Superintendent and District Clerk were present throughout the entire proceedings.

*Others Present* Administrators and others as listed on the sign-in sheet attached to the minutes.

2. *Public Comment on Non-Agenda Items* Technology Director, Russ Hendrickson, stated that he has opened a photography business in Corvallis. He does not believe there is any conflict of interest with his school position and his new business. He asked the board members to contact him if anyone ever approached them about concerns in that regard or if they had concerns regarding his business.

3. *New Website Presentation – Russ Hendrickson*

Technology Director, Russ Hendrickson, gave a presentation regarding the District's new website. He discussed the history of the website and also the new enhancements that were now on the site. The following areas were discussed in detail:

- Homepage
- District Links
- School Section
- Parent Section
- Student Section
- Staff Section
- Programs / Athletics
- Student News Area

The Board thanked Mr. Hendrickson for his presentation.

*Recess 6:57 p.m.*

**Regular Board Meeting in the High School Library**

1. *Called to order at 7:03 p.m. by Chairman Wilbur Nisly*

2. *Public Comment on Non-Agenda Items* None.

3. *General Reports*

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

*High School Principal*

Mr. Wirt reported that Homecoming Week was a great success. The faculty and students participated in many events. He stated he was very pleased with the behavior of the students; they are a great group of kids.

*Primary School Principal*

Mr. Stranahan reported that she had been contacted by Judy Snow, from the Office of Public Instruction regarding the schools CRT testing results. Ms. Snow stated she was impressed with the improvement in the CRT scores and would like for the primary school to put a team together to present at the state meeting in Helena to discuss how they worked towards improving the student test scores.

*Superintendent*

Mr. Silk reported that he literally enjoys reading the administrative reports, because they are very informative, and he appreciates all the work that goes into them. He mentioned that student enrollment was down eight students from the spring count back in February.

4. *Personnel*

<u>Classified:</u>	Bruce Trams Larry Ballinger	Custodial 1 FTE 2013-14 SY Change in contract from a .90 FTE to a 1 FTE Custodial 2013-14 SY
<u>Extra Contracts:</u>	Tracy Dickerson Travis Riley Sarah Windsor	Science Olympiad High School Advisor 2013-14 SY Adult Ed Coordinator 2013-14 SY After School Academic Instructor High School Start Date on or about: September 24, 2013 End Date on or about: June 11 <sup>th</sup> 2014
	Shylah Poling Tom Wilson	8 <sup>th</sup> Grade Girls Basketball Coach 2013-14 SY Assistant High School Softball Coach 2013-14 SY
<u>Resignations:</u>	Shawn Farmer	Custodial
<u>Sub Teacher List:</u>	Denise Mowat Danielle Murray	

General discussion took place regarding the background history of the individuals being offered contracts.

**Trustee Bloom moved to approve the personnel recommendations as presented. Trustee Wolsky seconded the motion, and all voted in favor.**

*5. Requests for Credit Approval*

Name	Class	Credits	Lane Change
Hammill, Amy	7 Strategies/Assessment for Learning Lewis & Clark College	1 Semester	No
Hammill, Brock	7 Strategies/Assessment for Learning Lewis & Clark College	1 Semester	No
Hammill, Brock	PHAR 491 Special Topic Teacher Workshop U of M	2 Semester	No
Naughter, Kate	Montana Tribal Histories U of M	2 Semester	No

**Trustee Sangster moved to approve requests for credit approval as listed. Trustee Bloom seconded the motion and all voted in favor.**

*6. Non-resident Student Requests for Enrollment*

**Primary School:** Conner Lewis 4<sup>th</sup> Grade Family moved out of the district

**Trustee Wolsky moved to approve the non-resident student request for Conner Lewis for attendance. Trustee Bloom seconded the motion and all voted in favor.**

*7. Discussion and possible action regarding first reading of the following policies:*

- BP 1420 – School Board Meeting Procedure
- BP 2000 – Goals
- BP 2120 – Curriculum Development and Assessment
- BP 2311 – Instructional Materials
- BP 3226 -- Harassment/Intimidation/  
Bullying/Hazing/Retaliation
- BP 3225 – Sexual Harassment/Intimidation of students

**BP 1420: School Board Meeting Procedure**

Revisions to this policy are recommended to address regulatory changes regarding student disciplinary records. Minutes of Board action on student disciplinary matters that are educationally related (out-of-school suspensions and expulsions) are required to be kept, even if held in closed session. The minutes should include the action taken as well as an explanation of what occurred. The minutes are to be included in the student's disciplinary records. ARM 10.55.910.

**Trustee Bloom moved to approve the revised Policy 1420 for first reading.  
Trustee Sangster seconded the motion, and all voted in favor.**

**BP 2000. Goals**

Slight revision is recommended to this policy to address changes to the accreditation requirements in the ARMs.

**Trustee Wolsky moved to adopt the first reading of Policy 2000 as presented.  
Trustee Sangster seconded the motion, and all voted in favor.**

**BP 2120. Curriculum Development and Assessment**

Revisions to this policy are recommended to address regulatory changes to accreditation and curriculum standards. ARM 10.55.603.

**Trustee Wolsky moved to approve the first reading of Policy 2120 on instruction.  
Trustee Sangster seconded the motion, and all voted in favor.**

**BP 2311. Instructional Materials**

Revisions to this policy are recommended to address regulatory changes to accreditation and curriculum standards. ARM 10.55.603.

**Trustee Sangster moved to approve Policy 2311 on first reading.  
Trustee Wolsky seconded the motion, and all voted in favor.**

After general discussion Mr. Silk stated that he would like to table Policies 3226 and 3225 so that he can obtain additional information from MTSBA. MTSBA has not provided a model policy as of yet even though legislative statute has dictated several important changes. When he receives their model, he would review and determine if their version is better than what we have considered at this point in time.

**BP 3226. Harassment/Intimidation/Bullying/Hazing/Retaliation Prohibited**

Revisions to this policy are recommended to address a new regulatory requirement that school districts have specific procedures established for harassment, intimidation, and bullying. ARM 10.55.719. Schools are required to have procedures in effect to address the reporting, investigation, notification, and addressing incidents of harassment, intimidation, and bullying, regardless of the reason. This includes what to do when the allegations do not fall within the jurisdiction of the school district but may fall under the jurisdiction of another jurisdiction. Such incidents would be

those incidents which do not have a nexus to the school, but may constitute criminal activity or child abuse or neglect. Similarly, schools must also have procedures to notify law enforcement and DPHHS as appropriate.

Mr. Silk used a policy from Billings developed by a former MTSBA attorney, to make important and required changes to policy 3226. He used some of the policy written by Bea Kaleva, a former MTSBA attorney as well, to revise parts of policy 3226.

**BP 3225. Sexual Harassment/Intimidation of Students**

The Billings model policy on bullying, did not address sexual harassment, and we have a separate policy for sexual harassment and intimidation, so he used Bea Kaleva's recommended policy changes for policy 3225.

8. *Discussion and possible action to contract with CTA for a long-range facility planning process.*

After general discussion the Board agreed that it would be best to hold off on any long-range planning until a new Superintendent was hired. The boiler project is on schedule and bids should go out in January. The facilities are in good condition and are serving all course and program needs presently.

9. *Request approval of the "Resolution Authorizing Sale or Disposal of School Property".*

Pursuant to 20-6-604 MCA, the local school boards must approve the sale or disposal of school property. Vannesa sent an email to principals and directors requesting items for disposal. Jim has been collecting items for disposal to the trophy room. They are listed on Exhibit A in the attached Resolution Authorizing Sale or Disposal of School Property.

Mr. Durgin requested to submit an additional disposal sheet after the Board Packet had been mailed. A copy of the sheet was distributed and is attached the minutes.

It was noted that the high school would see if some of the students want the old sport uniforms before they are disposed of.

**Trustee Wolsky move to approve the Resolution Authorizing Sale or Disposal of School Property as recommended. Trustee Sangster seconded the motion and all voted in favor.**

10. *Discussion of the September, 2013 Board and Administrator publication.*

This month's *Board and Administrator* includes articles on board officer selection, superintendent comparative benefits, and steps for improving public relations. In the "For Superintendents Only" Board and Administrator publication there is a timely article on the superintendent search process. Mr. Silk reported that he enjoyed the article about 5 tips for making board meetings more enjoyable and he believes the Board pays attention to those in their monthly meetings.

*11. Correspondence*

As presented in the Board Packet with copies attached to the minutes.

- A letter from teacher Martha Ilgenfritz thanking Valarie Voight for her donation of a half-sized violin to the Strings Department.
- A letter from the Greater Ravalli Foundation regarding their annual donation to the District in the amount of \$6,800 for the teachers supplies program and \$6,100 for the meal program.
- A memo from the Ravalli County Planning Department regarding an application they have received for a 2-lot minor subdivision in our District.

*12. Approval of Minutes*

**Trustee Bloom moved to approve the minutes dated 08/13/2013 as presented.  
Trustee Channer seconded the motion, and all voted in favor.**

*13. Approval of Bills*

**Trustee Sangster moved to approve the bills as presented.  
Trustee Channer seconded the motion, and all voted in favor.**

*Adjournment*

**Trustee Wolsky moved to adjourn.  
Adjourn – 8:39 p.m.**

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Chairman