

*Corvallis School District #1*  
SPECIAL BOARD MEETING and  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

### **Special Board Meeting in the High School Library**

09/11/12            The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library. Chairman, Wilbur Nisly, called the meeting to order at 6:05 p.m.

*Trustees*            Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer, Ginny Hoffman (who arrived at 7:00 pm), and Adam Sangster

Absent: Kathi Harder-Brouwer

The Superintendent and District Clerk were present throughout the entire proceedings.

*Others Present*    Administrators and others as listed on the sign-in sheet attached to the minutes.

*Public Comment on Non-Agenda Items*    None.

#### *Facility Planning Report to the Board*

Mr. Silk gave a brief overview of the Board Work Session held on September 6, 2012, with three Board Members, administrators, Nick Salmon, from CTA, and himself who reviewed the discussion of the District's short and long term facility planning needs. Some of the items discussed on September 6, 2012 included:

- A comparison of the current facilities priority list to the 2009 priority planning list
  - Six items on the 2009 priority list have been completed to date
    - Replacement of the vo-ed building
    - Expansion of science room space
    - Moving of the bus parking and fueling station
    - Defined Primary School parent pick-up
    - Defined Middle School parent pick-up
    - Defined staff parking
- A review of the current project costs
  - Approximately \$12,300,000
- A determination that the heating systems in the old portion of the High School are now at the top of the priority list
  - The High School heating system is operating on the original infrastructure system from when the building was re-built in the 1930's.
    - The boiler & distribution systems need to be replaced
- A conclusion that the remaining projects would have a "building domino effect" on all other projects
- A discussion of the music rooms and issues related thereto were addressed
  - Sound
  - Layout of floors
  - Usage

- Possible remodeling needed for performance learning
- A review of the lunchroom over-crowding and related issues
  - The new lunch scheduling with the middle school has helped this year.
  - However, we still have to keep open the over-flow lunch room building to accommodate students.

After general discussion the Board agreed that the boiler and distribution system was a high planning priority for the District, and the music room sound, layout, and use issues needed to be addressed. Both of these priorities affect the student learning.

### *Highlights of First Week*

The following is a summary of the highlights;

Food Service	The new software program will allow labor saving costs in the long run, but the new required meal offering has caused more waste. However, the food waste should improve once students get used to the new meal requirements.
High School	Serving a Grab & Go Breakfast during the SOS period starting at 10:00 a.m. seems to be very beneficial to the students who do not prefer breakfast early in the morning, which should allow a better learning environment for them.
Middle School	The restructuring of the SPED case managers' positions has been very beneficial to the school. All the staff are doing well with the revised schedules this year.
SPED Director	The SPED Department is looking at ways to make assistance and identification of needs more efficient district-wide. They are restructuring the interventions meeting system to meet the needs of each school.
Primary School	The whole IAT process has been revised along with setting up ways to track data regarding student behaviors.
Curriculum	95% of the certified staff attended the Alternate PIR days, which was wonderful. It is very impressive to review the work that was done during the meetings and to see such enthusiasm in the teachers.
Technology	The Departments new-hire is fitting in well, and the district's internet band-width has gone from 6 megs to 30 megs over the course of the summer.
Transportation	The SPED bus is running 6 routes a day, and they run from one end of the spectrum to the other, which causes the students to be on the bus for longer periods of time. It usually takes a month or so to get the schedule refined.

All noted that the new hired staff were doing well, and overall it has been a great first week of school.

*Recess 7:05 p.m.*

## **Regular Board Meeting in the High School Library**

1. *Called to order* at 7:10 p.m. by Chairman Nisly

*Others Present* Administration and others as listed on the sign-in sheet attached to the minutes.

2. *Public Comment on Non-Agenda Items*

Chairman Nisly stated that today was the 11<sup>th</sup> Anniversary of the 9/11/01 tragedy for the U.S., and he asked to have a moment of silence for the remembrance of the many lives that were affected by the tragedy.

3. *General Reports* This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

*Curriculum Director*

Mrs. Ihde reported she was chosen to do content review on the SMARTER Balanced math assessment. Smarter Balanced is the consortium that is developing the new state tests that would test the Common Core standards. This assessment will replace our current state CRT tests.

*Superintendent*

Mr. Silk reported on the highlights of the first day of school for the freshmen students. He said it was a great pleasure to see them participate so enthusiastically in the Graduation Matters activity when they signed their "I pledge to graduate" card.

*Note: For the convenience of the family members present the Board agreed to move up Agenda item 9.*

9. *Request for approval of an early graduation request by Aubrey Allsop.*

The Board Packet contains Aubrey's application, a letter from her and her mother, Lisa, and her transcripts.

In order for Aubrey to graduate early, she will need approval for dual credit, which is a part of the next agenda item.

Mr. Silk asked the family if they had any comments to make to the Board regarding the request.

Aubrey stated that it would be a great opportunity for her to pursue her nursing education requirements one year earlier if the Board grants her approval.

Lisa, Aubrey's mother, stated that Aubrey thought of making this request last school year and during the summer. She felt Aubrey came to her final conclusion when some recent family health issues arose; and she fully supported her daughter's request.

Mr. Wirt and Mr. Silk are recommending approval for early graduation for Aubrey Allsop.

**Trustee Bloom moved to approve the request by Aubrey Allsop for early graduation, noting that the Board is making a one-time exception for not meeting the submission deadline. Trustee Wolsky seconded the motion and all voted in favor.**

4. *Personnel*

Classified Karen Chaffin- Para-professional – Mr. Carrasco recommend Karen Chaffin for the MS paraprofessional position he had advertised. Karen has maintained employment with our district over the years in various capacities, brings a solid set of teaching skills, and a great enthusiasm for the job. Mr. Durgin did sit in on all the candidate interviews and he agrees she’s our first choice.

Renee Drischler Custodian 1.0 FTE  
 Diane Ostrander Food Service-Increase from .45 FTE to .56 FTE  
 Jennifer Mosbrucker Food Service Worker .4 FTE

Extra Contracts: Karen Chaffin - 21st Century After-School Program Certified Instructor - Reduce the hours worked in the after school program from 5 days/week (10 hours/week) to 2 days per week (4 hours/week.)

Activities: Mark Yoakam Cross Country Assistant Coach 1.0 FTE  
 Kiah Nisly Girls Soccer Assistant Coach 1.0 FTE  
 Ted Adams Football Assistant Coach 1.0 FTE

Resignations: Linda Carmody Life Skills

Transfers: Bill Malensek from Custodial to Food Service

**Trustee Wolsky moved to approve the personnel recommendations as presented noting the coaching positions were “Assistant” positions. Trustee Channer seconded the motion and all voted in favor.**

5. *Requests for Credit Approval*

Name	Class	Credits	Lane Change
Shelagowski, Brett	College Physics I Finger Lakes Community College	4 Semester	No
Athman, Emily	School Improvement Project GRED 563 Missouri Baptist University	3 Semester	Yes

**Trustee Channer moved to approve the requests for credit approval as presented. Trustee Bloom seconded the motion and all voted in favor.**

## 6. Non-resident Student Requests for Enrollment

<b><u>Primary School:</u></b>	Savanna Johnson	PS	Parent employee of district
	Bode Middleton	PS	Parent employee of district
	Roni Koerner	K	Parent works in Corvallis area
	Eric Johnson	K	Family members attended Corvallis
	Branden Wiren	K	Former out-of-district preschool student
	Madyson Nichols	K	Sibling
	Aidan Swisher	1 <sup>st</sup>	Former student lives in Stevensville
	Baylee Nichols	1 <sup>st</sup>	Former student lives in Victor
	Dylan Miller	2 <sup>nd</sup>	Former student lives in Victor
	Senika Koerner	2 <sup>nd</sup>	Parent works in Corvallis area
	Avery Swisher	3 <sup>rd</sup>	Former student lives in Stevensville
	Isabelle Harvey	3 <sup>rd</sup>	Siblings attended Corvallis
	Danielle Yetter	3 <sup>rd</sup>	Former student lives in Hamilton

### **Middle School:**

Dylan Josey - 8th Grade

Dylan's family recently moved to the Bitterroot Valley from Niceville, FLA. They will be residing in Victor. Dylan attended a private school in Florida, where he was in an accelerated academic program. He is a good student.

Quinn Larson - 6th Grade

Quinn is the daughter of a district employee (Yvette Larson). She attended Corvallis Primary School for a number of years and was a good student. Last year, she attended school in Hamilton, but both Quinn and her parents are interested in having her return to Corvallis

Josie Puryear - 5th Grade

Josie and her family recently moved to Victor from Washington. Her mother expressed a strong interest in having her attend school in Corvallis. Josie is another good student who comes with a solid recommendation from her previous school.

Luke Yetter - 7th Grade and Conner Yetter - 5th Grade

Teri Yetter and her children recently returned to the Bitterroot Valley and are residing in Hamilton. Luke and Conner were both Corvallis students for a number of years and were good students. They would like to return to our district after spending the last year attending school in Ashland, MT.

### **High School:**

Amanda Hylton 10th Grade – coming back to Corvallis after going to Hamilton last year. She is being given a 2<sup>nd</sup> shot and is on a conditional plan for attendance here.

Dawson Criddle 9<sup>th</sup> Grade – good student and is coming to us from Lolo. Parents plan to move to the district in the middle of the year

Valerie Hall 10<sup>th</sup> Grade– A/B student and comes to us from Hamilton. She wanted to go to school in Corvallis because of the programs we offer compared to Hamilton

Amanda Yetter 10<sup>th</sup> Grade – coming back to Corvallis after spending 1 year at St. Labre. Parents tried to find a place to live in Corvallis but could only find a place in Hamilton

Summer Lee 12<sup>th</sup> Grade – good student and is living with her grandmother right now.

During general discussion the principals reported that the out of district requests almost balance out for the number of students who have left the district over the summer. It was still difficult for individuals to find permanent work in the valley.

**Trustee Hoffman moved to approve the out of district requests for enrollment. Trustee Sangster seconded the motion and all voted in favor.**

*7. Discussion and possible action regarding first reading of the following board policies:*

- BP 5328 - Family Medical Leave Act
- BP 5328P – Family Medical Leave Act (Delete)
- BP 3600F2 - Student Directory Information Notification
- BP 3612F – Acceptable Use Policy (AUP)

Mr. Silk reviewed his information as written in the Board Packet:

BP 5328 and 5328P – 5328 is a required policy. MTSBA added some additional headings for clarity, but the most important change is the “note” change at the end. By inserting the note, MTSBA has deleted policy 5328P in their model policies and recommends that districts delete policy 5328P from their policy manual as well. Some unions have felt that having policy 5328P required the district to offer FMLA. It did not. Policy 5328P was in essence the “required notification” per Federal regulations. The note indicates the source districts should access to download the required FMLA posting.

Federal regulations state that information on “who is eligible” for FMLA must be posted in every school whether the district offers or does not offer FMLA; therefore, policy 5328P. By posting the FMLA poster in schools, policy 5328P is unnecessary.

**Trustee Channer moved to approve on first reading the changes for Policy 5328 and to delete Policy 5328P. Trustee Wolsky seconded the motion and all voted in favor.**

*Mr. Silk distributed a revised copy of policy #3600F2 stating that after the morning’s administrative meeting one additional change had been recommended.*

BP 3600F2 - The principals met and decided that this was a better form than the one MTSBA sent us for use last year. Basically, it is an opt-out versus and opt-in form. As a result of this change, the AUP (policy 3612F) was changed by adding a sentence where parents could check a box to indicate they did not want their child’s name or photo posted on the district web site or teacher web pages.

**Trustee Sangster moved to approve the first reading of Policy 3600F2. Trustee Hoffman seconded the motion and all voted in favor.**

*It was noted that there were no changes to Policy 3612F; it was informational purposes only.*

*8. Discussion and possible action regarding a request to apply to the Department of Commerce for funding to replace the old high school and lunch room's steam heating system*

Mr. Silk reported that after the Facility Planning work session it was agreed to apply for a Quality Schools Grant from the Montana Department of Commerce. It is a requirement of the application process to submit the minutes of the board meeting in which the School Board of Trustees approved the request to apply for the DOC funds. The application deadline is October 1<sup>st</sup>.

General discussion took place regarding the handout in the Board Packet compiled by CTA listing the 11 projects the district has defined as immediate and long-term facility planning projects in priority order totaling approximately \$12,300,000.

**Trustee Hoffman moved to approve the request to apply to the Department of Commerce for funding to replace our steam distribution system in the old portion of the high school and the lunchroom, and to replace the high school boiler. Trustee Sangster seconded the motion and all voted in favor.**

*10. Discussion and possible action to approve a request for dual credit by Elizabeth Peden and Aubrey Allsop*

These two students are requesting dual credit to get a start on college or to graduate early. The Request for Waiver of Graduation Requirements form has been submitted to Mr. Wirt.

General discussion took place regarding distant learning and online courses.

**Trustee Channer moved to approve the request for dual credit for Elizabeth Peden and Aubrey Allsop as presented. Trustee Wolsky seconded the motion and all voted in favor.**

*11. Request approval of dates for the following meetings:*

- Open house for vocational education facility
  - Tuesday October 9<sup>th</sup> – 5:00 -7:00 p.m.
  - It was suggested to serve refreshments, do a press release, place an invite ad in the paper and possibly mail out post cards to the community
- Administrative goals - work session
  - Monday, October 15<sup>th</sup> – 5:00 – 7:00 p.m.

- Strategic planning - work session
  - Mr. Silk reported he would contact Debra Silk for some possible dates for the Board to consider

*12. Discussion of the August, 2012 Board and Administrator publication*

Mr. Silk reported that there were excellent snippets of new and interesting information in this issue. The discussion on remote board meeting participation in this age of new technologies had some good caveats. Using the second article as the criteria, I thank the board for your ongoing support. My favorite “snippet” was the “Improve your listening skills” article. Demonstrating false empathy in saying, “I know how you feel” was one good example.

*13. Correspondence*

Mr. Silk was excited to report that the District received two generous donations in August. He also extended his appreciation to both Foundations for helping to enrich the lives of so many students.

- The Jane S. Heman Foundation awarded us another grant in the amount of \$28,344 to assist in supporting the school nurse position for the 2012-2013 school year. The Foundation has agreed to support the program for three years (this is second year).
- The Steel-Reese Foundation approved Teacher, Willie Ann Prince’s grant request, to purchase equipment for our Band Department. Their award was for \$25,000.

*14. Approval of Minutes*

**Trustee Bloom moved to approve the minutes dated 08/14/12 as presented.  
Trustee Channer seconded the motion and all voted in favor.**

*15. Approval of Bills*

**Trustee Sangster moved to approve the bills as presented.  
Trustee Channer seconded the motion and all voted in favor.**

*16. Evaluation of Superintendent’s Contract – Possible executive Session*

*Executive Session* In accordance with Section 2-3-203, MCA, Chairman Nisly closed the meeting after stating for the record that he determined the individual’s right of privacy clearly exceeded the merits of public disclosure.

*The Meeting was closed at 8:12 p.m.*

*Open Session* *The Meeting opened at 8:20 p.m.*



**Trustee Wolsky moved to extend a 2.50% pay increase to Mr. Silk's current Superintendent Contract effective July, 1, 2012. Trustee Channer seconded the motion and all voted in favor.**

Chairman Nisly thanked Mr. Silk for his efforts and the contributions he has made to enhance our District.

*Adjournment*

**Trustee Wolsky moved to adjourn.**  
Adjourn – 8:24 p.m.

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District Clerk

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Chairman