

Corvallis School District #1
SPECIAL BOARD MEETING and
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Regular Board Meeting in the High School Library

10/09/12

1. Called to order at 7:05 p.m. by Chairman Wilbur Nisly

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library. Chairman, Wilbur Nisly, called the meeting to order at 7:05 p.m.

Trustees

Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer, Ginny Hoffman
Kathi Harder-Brouwer, and Adam Sangster

Absent: None

The Superintendent and District Administrative Secretary, Lyndi Henson (filling in for Vannesa Bargfrede) were present throughout the entire proceedings.

Others Present

Administrators and others as listed on the sign-in sheet attached to the minutes.

2. Public Comment on Non-Agenda Items

Chairman Nisly asked if there was any public comment. There were people in the audience that were present who wanted to give public comment. Mr. Nisly went over the guidelines before they spoke.

Albert Gardner commented on students using Willow Creek Road for running. There is no bike path that is on the road after the railroad track crossing. Mr. Gardner is concerned with the safety for the runners and the vehicles on the road and the representation of the school from the students.

Quinn Kirkland was also present for public comment. Mr. Kirkland wanted to make a public comment in regards to an issue that had happened at the Middle School involving 6th grade students. Mr. Kirkland has been in contact with Mr. Durgin and Mr. Silk in regards to this issue and appreciates their time in talking with him. Both Mr. Silk and Mr. Durgin thanked Mr. Kirkland for bringing this to their attention and working with the administration to correct this issue. The lesson that was being taught to the students had good intentions and was a good activity that just went a little further than was expected.

3. General Reports

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

High School Principal

Mr. Wirt introduced Kate Hoffman, to explain the “Mix It up Day” that the TRUST group is participating in with the Middle School students. Ms. Hoffman explained that the TRUST group (Teens Respecting Understanding Supporting Teens), are conducting a lunch time activity for each grade level, 5th through 8th where the students will be handed a colored piece of paper and once the student gets their lunch they will be asked to go and sit at the table that corresponds with that color. The purpose of this activity is for the students to learn to talk to other students and realize that they do not have to stay in their own groups or cliques. There will be activities and ice breaker games at the tables. The board thanked Ms. Hoffman for coming and presenting to them. There is no time set for this day at this time. Mr. Wirt also commented that the TRUST group has had activities about cyber bullying, has done a black out with Hamilton and will do other activities that deal with teen issues.

High School Assistant Principal

Mr. Tucker reported that the girls’ soccer team made it to the playoffs and will travel to Whitefish this weekend. The boys’ soccer team also made it to playoffs and will travel to Billings to play Billings Central this weekend as well.

Superintendent

Mr. Silk reported that enrollment is down a total of 7 students from last spring. He is concerned with the fall trend of the last few years and the decrease that this shows. Mr. Silk also stated that the CWW will present next month on their trip to the Bob Marshall during the summer.

4. Personnel

Carolyn Durgin	After School Academic Instructor 21 st Century Program 10 hours per week/33 weeks \$17.95 per hour Start Date: on or about 9/20/2012 End Date: on or about 5/24/2013
William Hillman	After School Academic Instructor 21 st Century Program 4-6 hours per week/33 weeks \$17.95 per hour Start Date: on or about 9/24/2012 End Date: on or about 5/24/2013
Joanne Cleveland	<u>Change contract to read:</u> After School Academic Instructor 21 st Century Program \$17.95 per hour Not to exceed \$1375.00 per year Start Date on or about 9/24/2012 End Date on or about 5/24/2013
Cory Soulliard	<u>Change contract to read:</u> After School Academic Instructor 21 st Century Program \$17.95 per hour Not to exceed \$1375.00 per year

Start Date on or about 9/24/2012

End Date on or about 5/24/2013

Jennifer Powell
Tracy Dickerson
Laura Carrasco

HS Science Olympiad 5% of base for the 2012-13 SY
HS Science Olympiad 5% of base for the 2012-13 SY
HS Science Olympiad 5% of base for the 2012-13 SY

SUBSTITUTES

ADAMS, TED
ALLRED, COLLEEN
ATHMAN, EMILY NICOLE
AUCH, MELANIE
BACON, MATHEW ROBERT
BARNES, ANNEMARIE KAY
BEASON, CHRISTOPHER FORREST
BEEBE, ARENETTE ANNE
BLANCHFIELD, TIMOTHY M
BLOOMER, TIANNA J
BLOUGH, ERIKA JOYCE
BROWN, DREW EDWARD
BUHLER, COLLEEN MAUREE MAGEE
CARUSO, JOEL W
CATRON, VICTORIA JUNE
CLARK, STACI LYN
DIEFENBACH, DEANA D.
DOWDEN, WALTER RUSSELL
DOWDY, SHIRLEY A
DUNBAR, ROBERT J.
ELDREDGE, HOWARD SUNDERLIN
FEHR-VENEMA, PATIENCE P
FIELDS, KAREN LYNN
FOGEL, ORVILLE GENE
FREEMAN, CLAYTON L
GARAGLIANO, CHRYSTENE P.
GARBER, LAURIE C
GARDNER, DEBORAH K
GARDNER, KELSIE LYNN
GILFILLAN, BARBARA
GIVIDEN, CHARLES VANCE
GOICOECHEA, JANET L.
GRACE, YARROW-AN KIVAUH
GREYTAK-HOWER, CHRISTINE ANN
HAMILTON, JOHN TROXEL
HARMSWORTH, DONALD KEMP
HARTSHORN-BJERKE, DONNA MAE
HENRY, NAN JOI
HOLLAND, ZACHARY J
HOLLEMAN, ELLEN MARGARET

JOHNSON, KIERSTEN ANNE
JOHNSON, SUE ELLEN
JONES, BREANNA DENISE
KEUNE, MARY A
KILMER, THERESA H
KOZELISKI, GLENDA L.
KUNKEL, CORINNE C
LETZIG, BETH A
LIECHTY, JASON GARRETT
LISHOK, STACEY
LORAN, ANDREA KENDRA
MAGEE BUHLER, COLLEEN MAUREE
MASON, AMY KATHERINE
MAXWELL, ROBERT JAMES
MCCORMICK, ABRAM J
MCDONALD, MICHAEL PATRICK
MCKAY, ANGELA GAIL
MOLESH, KATHERINE K VAN ESS
MULLAN, LINDA A
OESAU, NANCY J.
OSTRANDER, DIANE
PERRI, RUSSELL
PIERCE, DONNA C
PIFER, JUDITH P.
PINTOK, LISA ANN
PUYEAR, LACIE MARIE
ROBINSON, ROBIN LOUSIE
ROHLMAN, AMANDA
RUANA, PHYLLIS POWELL
SAMUELSON, JANE ANN
SCOTT, MARK DENNIS
SHIFFLETT, GREGORY ALLEN
SOLOMAR, JOSHUA VLADIMIR
SPERRY, MARGARET E.
TIBBS, PATRICIA A.
TREXLER, KARI MARIE TINSLEY
VANNOTE, GLENN R
WARNKEN, MILINDA AMELIA
WATERS-BORDEN, DEBRA ANN
WEAVER, JOHN MICHAEL

HOLT, DESIREE LYNN
 HORAT, TANYA LYNN
 HOWARD, DAVID M
 IVES, JORDAN ELYSIA
 JESSOP, DIANE A.
 WOOD, THOMAS E

WEBB, THOMAS MC
 WELLS, JENNIFER
 WILLIAMS, DAVID E.
 WILSON, MONICA ROSE
 WOOD, JAMES ROBERT

Trustee Channer moved to approve the personnel recommendations a presented. Trustee Bloom seconded the motion and all voted in favor.

5. Requests for Credit Approval

Name	Class	Credits	Lane Change
Burhop, Judith	Kids will Love to Read & Write Heritage Institute	3 Quarter	No
Knapp, Andrew	Teaching Beginning Gold & Keys to Wellness Loyola Marymount U	6 Semester	No
Votaw, Krista	Mentoring a Beginning Teacher U of M	3 Semester	No

Trustee Bloom moved to approve the requests for credit approval as presented. Trustee Hoffman seconded the motion and all voted in favor.

6. Non-resident Student Requests for Enrollment

Primary School: Paxton Kuczynski Kindergarten
 Parents request attendance in Corvallis as childcare is located in Corvallis.

Trustee Bloom moved to approve the out of district requests for enrollment. Trustee Harder-Brouwer seconded the motion and all voted in favor.

7. Discussion and possible action regarding second reading of the following board policies:

- BP 5328 - Family Medical Leave Act
- BP 5328P – Family Medical Leave Act (Delete)
- BP 3600F2 - Student Directory Information Notification

Mr. Silk reviewed his information as written in the Board Packet:

BP 5328 and 5328P – 5328 is a required policy. MTSBA added some additional headings for clarity, but the most important change is the “note” at the end. By

inserting the note, policy 5328P is no longer necessary, and it is recommended it be deleted.

BP 3600F2 - The principals met and decided that this was a better form than the one MTSBA sent us for use last year. Basically, it is an opt-out versus and opt-in form. A few descriptors have been added for clarity.

Trustee Harder-Brouwer moved to approve the second reading on the changes for Policy 5328, 3600F2 and to delete Policy 5328P. Trustee Channer seconded the motion and all voted in favor.

8. *Discussion and possible action regarding first reading of the following policies:*

- BP 2312 – Copyright - Required
- BP 2312P – Copyright Compliance – Required
 - New policy
- BP 2332 – Religion and Religious Activities – Recommended
 - Current policy 2333 is now policy 2332. Current policy 2332 should be renumbered as policy 2334.
- BP 2333 – Participation in Commencement – Required
 - This is a new policy which elaborates on commencement guidelines and practices.
- BP 2335 – Health Enhancement – Recommended
 - STI's were added in two places to include education about sexually transmitted infections in addition to sexually transmitted diseases. Students should be aware that they may be infected even if there are no symptoms like there are from a "disease".
- BP 3600P – Student Records Procedure – Recommended
 - The policy lists 15 categories of FERPA Directory information instead of the 10 listed in the current policy.
- BP 3600F – Student Records Notification – Recommended

Mr. Silk separated the policies out to discuss individually. The first two to be discussed were 2312 Copyright and 2312P Copyright Compliance. Mr. Silk suggested that the copyright policy be part of the staff handbook so the staff is aware of this policy when making copies for the students.

Trustee Hoffman moved to approve the first reading on the changes for Policy 2312 and 2312P Trustee Sangster seconded the motion and all voted in favor.

Mr. Silk asked the board to approve the renumbering of the current policy 2332 to be changed to policy number 2334. The wording would remain exactly the same

Trustee Sangster moved to approve the first reading of the current policy 2332 to be re-numbered to 2334. Trustee Channer seconded the motion and all voted in favor.

Policy 2332 Religion and Religious Activities (current 2333) is a current policy and is a guideline for the district. Mr. Nisly would like the board to make polices “our own” and guidelines that fit our school district. Mrs. Bloom asked Mr. Silk to check with Joe Brott to see why these changes were being made to the policy.

Trustee Harder-Brouwer moved to approve the first reading of the current policy number 2333 to change to policy number 2332 with the recommend changes. Trustee Bloom seconded the motion and all voted in favor.

Policy 2333 Participation in Commencement. No action taken on this policy, Mr. Silk will look into other policies that may reflect this one.

Policy 2335 Health Enhancement. New terms were added to this policy to reflect sexually transmitted infections. After much discussion in regards to this policy,

Trustee Hoffman moved to approve the first reading of policy 2335. Trustee Wolsky seconded the motion. Trustee Nisly stated that he would be voting against the policy as he disagrees with the statement of “the Board” and feels that the current board needs to make this a policy that reflects their view points. Those voting in favor were Trustee Bloom, Trustee Wolsky, Trustee Channer, Trustee Harder-Brouwer, Trustee Hoffman and Trustee Sangster. Trustee Nisly voted nay on the motion. Motion passed

3600P – Student Records Procedure

Trustee Bloom moved to approve the first reading of policy to 3600P with the recommend changes and also showing all of the current policy at the next board meeting. Trustee Hoffman seconded the motion and all voted in favor

3600F – Student Records Notification

Trustee Wolsky moved to approve the first reading of policy to 3600F with the recommend changes. Trustee Sangster seconded the motion and all voted in favor.

Mrs. Bloom asked Mr. Silk to get clarification from Joe Brott on the sentence in the policy that was being taken out “less than 18 years of age”, if that sentence was correct.

Board Recessed at 8:35 pm

Board Reconvened at 8:45 pm

9. Request for approval to contract with the Montana School Boards Association to review the district’s policy manual and related handbooks and documents.

Mr. Silk reported he called Joe Brott, Director of Policy Services at MTSBA, and discussed the pros and cons of paying MTSBA \$5000 to have him review our

policies. One negative was the cost, and the other was MTSBA may suggest changes to our wording that was developed purposely for Corvallis.

The main advantage is that MTSBA would review every policy and create a draft of needed changes for the board's review. The draft review inserts all of the recommended policy changes from MTSBA into our current policies.

The second advantage is that he would also review our contracts, handbooks, and Master Agreement to be sure that they are all in alignment with our policies. The handbooks include the student handbook, the staff handbook, activities handbook, transportation handbook and etc.

At the conclusion of the Board's ratification of a propose, amended policy manual, MTSBA would make as many CD's as the district wanted.

The maintenance cost of \$1000/year would start July 1, 2013. The maintenance fee would include:

1. Burning a CD of the policy book once each year and providing as many CD copies as requested
2. Posting Corvallis policies on the MTSBA website
 - a. We would have a link to the MTSBA site posted on our site
3. Keeping policies current
 - a. Sending the superintendent black lined, updated policies ready for board action
4. Writing policies that may be needed for local purposes only

After discussion among the board members and Mr. Silk, it was decided that the board likes the way that Mr. Silk presents proposed policy changes from MTSBA and would like to continue on with that process.

No motion was made to use MTSBA policy services at this time.

10. Discussion of the September, 2012 Board and Administrator publication

Mr. Silk asked the board if they had comments regarding the *Board and Administrator* publication that was included in the board packet. Mr. Silk said he appreciated the board and their professionalism.

11. Correspondence

Mr. Silk included the write up about the CWW in the local newspaper and again noted that the CWW will present a report at the next board meeting. Mr. Silk also reported that Betty Jo Henry and he have been working on a grant for funding from IBM for a reading program and it appeared that the district will get the funding and it would be implemented through the Title 1 Program with Mrs. Henry overseeing it.

Mr. Nisly asked for an update on the boiler applications. Mr. Silk reported that he hopes to hear if they have been approved by April or May of 2013 and then the bids would be awarded in January 2014.

12. Approval of Minutes

**Trustee Sangster moved to approve the minutes dated 09/11/12 as presented.
Trustee Wolsky seconded the motion and all voted in favor.**

13. Approval of Bills

**Trustee Hoffman moved to approve the bills as presented.
Trustee Bloom seconded the motion and all voted in favor.**

Adjournment

**Trustee Wolsky moved to adjourn.
Adjourn – 9:25 p.m.**

District Administrative Secretary

Chairman