

Corvallis School District #1
SPECIAL BOARD MEETING and
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

03/12/13

Special Session Meeting

1. Called to order at 6:05 p.m. by Chairman Wilbur Nisly

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library. Chairman, Wilbur Nisly, called the meeting to order at 6:05p.m.

Trustees Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky (arrived at 7:00 p.m.), Jennifer Channer, Kathi Harder-Brouwer, Ginny Hoffman and Adam Sangster

Absent: None

The Superintendent and District Clerk were present throughout the entire proceedings.

Others Present Administrators and others as listed on the sign-in sheet attached to the minutes.

2. Public Comment on Non-Agenda Items None.

3. Strategic Plan

Mr. Silk thanked Trustee Bloom for her work in formatting and her recommended wording changes for the revised plan document from their last Strategic Planning Work Session.

General discussion took place and all agreed the Board's Strategic Plan document was laid out in a nice format and appeared much easier to read and understand. After a few general wording edits were recommended to finalize the draft plan, it was agreed that the plan would be placed via a link on the district website for others to review and provide their comments the plan. The comments provided would go directly to Mr. Silk through a link.

Trustee Bloom distributed her draft version of the annual Board Newsletter to the Community for the Board to review. A few wording edits were recommended and a new draft will be sent to the members for any additional input. They would like for the letter to be mailed by the end of March.

The Board thanked Trustee Bloom for all work in writing the initial draft letter.

4. Legislative Update

Mr. Silk reported that HB 2 and SB 175 passed through the Senate Education Committee for their first phases. Both Trustee Bloom and Mr. Silk will be going to Helena on March 18th to attend the Day of Advocacy.

Board Recessed at 6:59 p.m.

Regular Board Meeting in the High School Library

1. *Called to order at 7:04 p.m. by Chairman Wilbur Nisly*

2. *Public Comment on Non-Agenda Items* None.

3. *General Reports*

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

Trustees Trustee Harder-Brouwer noted that Mr. Silk's report has details about the use of electronic forms becoming available in the District. She noted it would be beneficial to have any form the district needs for parents to fill out be accessible on the web site also.

Trustee Sangster asked Curriculum Director, Mrs. Ihde, for clarification after reading her Board report regarding the Math Expressions program.

Mrs. Ihde reported that it is a more inquiry-based method. Some of our primary teachers visited Stevensville School to observe the program they use. It is where a math problem is given to students to be solved. Each student can develop their own way of solving the problem, rather than the teacher giving them the process step by step. It has been determined that different ways of solving a problem works differently for others; rather than the traditional way. Some of our 6-8 grade math teachers are already using this method for teaching math.

Middle School Principal

Mr. Durgin gave a security update for his building. Since they only allow access into the building through two doors, it has made student traffic flow much easier; which is not what he originally thought it would do.

Maintenance Director

Mr. Bowen reported in his Board Report that the acoustic treatment for the Band Room was complete. However, it is not complete because of delays and changes, but should be completed soon. The feedbacks from the teachers that use the room say the improvements are wonderful and much appreciated.

Superintendent

Mr. Silk reported that Ethan Stapp, an auditor from the Department of Commerce, was on site today to audit our financial records for the vo-ed building project and to tour the new facility. Mr. Silk said that he was pleased to report that the financial review of our records, files, and discussion that Ethan had with Business Manager, Vannesa Bargfrede, was very good. Ethan also took some pictures of the building, and they will be used to showcase samples of how the DOC's projects help schools.

4. Personnel

Certified: Clayton Curley HS Health Enhancement/ Academic Support Teacher

Clayton Curley had a Bachelor's Degree in Physical Education/Health Enhancement and a Masters in Health Promotion. He graduated from Montana State University. He has taught 5 years in Ronan with experience as a K-12 PE/Health teacher. He is highly recommended by his high school principal.

Sarah Windsor Middle School 8th English

Sarah has been a Title One teacher in the district the last three years, and this year has also served as the High School Coordinator for the 21st Century After School Program. Sarah lived and taught in Germany for five years with the Extension Services of the University of Berlin, and has a B.A in English and German from the University of Montana. Sarah has been a member of the Hamilton Players Theater Group and the Montana A Cappella Society since 2000. She brings paraprofessional, tutoring, and teaching experience at all grade levels to this new opportunity. Sarah Windsor is highly recommended by Mr. Wirt and Mr. Durgin.

Extra Contracts: Clayton Curley Head Football Coach

The last five years, Clayton Curley has been the Defensive Coordinator in football and Head Girls Basketball coach at Ronan High School. Prior to that, he was a Graduate Assistant Strength and Conditioning Coach for the MSU Bobcats. His experience as a football player includes three years as a defensive starter for the Bobcats. He also played basketball one year at Miles City Community college after graduating from Stevensville High School. Coach Curley was also head girls basketball coach and assistant track coach in Ronan. Clayton's wife works out of their home as a Graphic Artist, and they are looking forward to coming back to the Bitterroot. His parents live here and this is home to them. Coach Curley comes with solid recommendations by his two athletic directors and at least one member of the board of trustees.

Brock Hammill – Head Boys Soccer (rehire for 2013-2014)
Allison Neils-LeMoine – Head Girls Soccer (rehire for 2013-2014)
Kasey Arceniega – Head Volleyball (rehire for 2013-2014)
Joanne Cleveland – Head Cross Country (rehire for 2013-2014)

Resignations:

Carole Openshaw	Middle School Teacher
Linda Thorson	High School Administrative Secretary
Dee Terrill Moenich	Bus Driver
Tracie Norman	High School Cheerleading Coach
Daniel Walker	Asst. High School Boys Basketball Coach

Sub Teacher List: Lynne Bohenek
Skye Faulkner
Dawn Shinn
Stacy Weber

Mr. Silk publically thanked each one of the retirees for all their outstanding years of service to the district, and he wished them well in their retirement.

Mr. Silk asked the Board to approve the personnel recommendations as presented, but to exclude the positions for Clayton Curley at that time, because Mr. Curley was present and wanted to speak before the Board.

Trustee Bloom moved to approve the recommended personnel positions as requested by Mr. Silk.

Trustee Harder-Brouwer seconded the motion and all voted in favor.

Mr. Silk introduced Clayton Curley who was present along with his wife, and asked him to speak to the Board. Mr. Silk noted that having an additional PE teacher in the District would enable the middle school students to receive additional PE time; which is currently very limited. Mr. Silk said the increase in PE/Health for seventh and eighth graders will put pressure on scheduling for other programs, but assured the Board that all programs will be reviewed and provided for appropriately.

Mr. Curley spoke and stated that he is currently employed with Ronan School, District, however he graduated from high school in the Bitterroot Valley, he has family here, and he would like to be a teacher and coach for the Corvallis District.

Both Trustees Nisly and Wolsky were in on Mr. Curley's interview process and they spoke very highly of Mr. Curley and recommend him for the positions.

Trustee Bloom moved to offer a teaching contract to Clayton Curley and a Head Football Coach contract for the 2013-2014 school year.

Trustee Hoffman seconded the motion and all voted in favor.

5. Requests for Credit Approval

Name	Class	Credits	Lane Change
Milner, Gary	Wonder of Birds: A Field Study Heritage Institute	3 Quarter	No
Nelson, Isaiah	Understanding Aggression U of M Western	3 Semester	No

Powell, Jenifer	Mentoring the Beginning Teacher C & I 555 U of M	2 Semester	No
Cleveland, Joanne	Math Common Core Standard Course U of M	1 Semester	No
Soulliard, Cory	Math Common Core Standard Course U of M	1 Semester	No
Carlson, Diana	Advanced Positive Behavior Supports C & I 463 U of M	3 Semester	No
Carlson, Diana	Consulting/Resource Teacher C & I 459 U of M	3 Semester	No
Carlson, Diana	Inclusion & Collaboration C & I 518 U of M	3 Semester	No
Carlson, Diana	Intro to Special Ed Law & Policy C & I 453 U of M	3 Semester	No
Carlson, Diana	Literacy Assessment, Diagnosis & Instruction EDU 438 U of M	3 Semester	Yes
Carlson, Diana	Assess/Instruction Exceptional Learner C & I 457 U of M	5 Semester	No
Carlson, Diana	Issues in Early Intervention C & I 421 U of M	3 Semester	No
Carlson, Diana	Student Teaching C & I U of M	10 Semester	Yes

Mr. Silk reported that when Diana Carlson was hired as a Special Education Teacher, it was under a Special Endorsement Program from OPI. Ms. Carlson is now reporting all of her classes required under the provisions for approval.

Trustee Channer moved to approve the requests for credit as presented.

Trustee Wolsky seconded the motion and all voted in favor.

6. *Non-resident Student Requests for Enrollment*

None presented.

7. *Discussion and possible action regarding the first reading of Policy 5321P, Conditions for Use of Leave. (Classified Sick Leave Bank)*

Mr. Silk reviewed his information as written in the Board Packet:

Debra Silk, MTSBA attorney, said she initially had some concerns about the legality of sick leave banks for classified employees based upon an Attorney General Opinion from 1979 which provided that “Title 2, chapter 18, part 6, MCA, establishes maximum and minimum benefits which may not be varied through collective bargaining or other negotiation.” She said; however, the 2012 MCA has a specific code, 2-18-618, which provides as follows:

(9) An employee of a state agency may contribute any portion of the employee's accumulated sick leave or accumulated vacation leave to a nonrefundable sick leave fund for state employees and becomes eligible to draw upon the fund if an extensive illness or accident exhausts the employee's accumulated sick leave, irrespective of the employee's membership or nonmembership in the employee welfare benefit plan established pursuant to [2-18-1304](#). The department of administration shall, in consultation with the state employee group benefits advisory council, provided for in [2-15-1016](#), administer the sick leave fund and adopt rules to implement this subsection.

(10) A local government may establish and administer through local rule a sick leave fund into which its employees may contribute a portion of their accumulated sick leave or vacation leave.

She further stated, “A school district is regarded as a “local government” and so, yes, classified employees could have a sick leave bank, but it would have to be established through school board policy and procedure.”

She then referenced the language from the State Employee Benefit Website that is applicable to state employees:

Sick Leave Fund

You may join the Sick Leave Fund by contributing eight hours of your sick or vacation leave to the fund. (Contributions and benefits are prorated for part-time employees.) If you experience an extensive illness or accident which causes you to exhaust all of your accrued leave, you may be eligible to receive benefits from the fund. You also may directly grant sick leave to another employee who has experienced an extensive illness or accident or receive direct grants from your co-workers, if you are ill or injured and exhaust your leave.

Mr. Silk reported that he is pleased that the law now allows a sick leave bank for classified staff with certain conditions. His recommendation for the policy is still in draft form as he

still waiting for some further clarification from the MTSBA legal department on a few questions he has.

After general discussion the Board made some editing revisions to the draft and requested some additional questions be asked for clarification from legal regarding the policy.

Classified Employee, Peggy Martiny, stated that the possibility to transfer sick leave to specific individuals is something that is seriously needed in the policy. There are times that unexpected health situations arise in a family, and the staff should be able to give direct contributions to those individuals. She thanked the Board for moving forward with this policy for a classified sick leave bank.

Trustee Bloom moved to approve the first reading of Policy 5321P with the edits recommended and the condition of legal clarification.

Trustee Wolsky seconded the motion and all voted in favor.

8. *Request approval of a "Trustee Resolution Calling for an Election" to be held May 7, 2013*

Mr., Silk reported that the terms of **Tonia Bloom** and **Jennifer Channer** expire this year. The Board needs to approve a formal resolution calling for a May election in the event that an election is required, which would be caused by someone, other than a current member of the board, filing for election to the Board.

Pursuant to MCA 20-20-201, "At least 40 days before any school election, the trustees of a district shall call the school election by resolution, stating the date and purpose of the election..."

It was noted that to date only Tonia Bloom and Jennifer Channer have filed their candidate paperwork. If no other person's file before the deadline of March 28th, the resolution allows Vannesa Bargfrede to cancel the election by acclamation.

Trustee Sangster moved to approve the Trustee Resolution Calling For an Election for May 7, 2013, as presented.

Trustee Wolsky seconded the motion and all voted in favor.

9. *Request approval to issue contracts to specified tenured and non-tenured certified staff based upon the salary schedule in the 2012-2014 Master Contract with the Corvallis Faculty Group.*

Mr. Silk is requesting approval of teacher contracts. At this time, because of pending items and budget detail, he is excluding offering contracts to those names shaded in gray.

CERTIFIED EMPLOYEES 2013/2014

HIGH SCHOOL		MIDDLE SCHOOL		PRIMARY SCHOOL		SPECIAL SERVICES	
FTE	TENURED	FTE	TENURED	FTE	TENURED	FTE	TENURED
1	Burch, Deana	1	Berger, Kristina	1	Barcus, Julie Ann	1	Burhop, Judith
1	Cleveland,	1	Bestor, Amanda	1	Borden, Rich	1	Curtis, Burleigh

Joanne

1	Dickerson, Tracy	1	Bradshaw, David	1	Dowd, Ericka	1	Ihde, Brandon
1	Dukart, Debra	1	Chimo, David	1	Gingerich, Onita	1	Johnson, Jackie
1	Francoeur, Andree	1	Clairmont, Craig	0.5	Herbstritt, Darci	0.9	Kenngott, Carolyn
0.5	Hammill, Amy	1	Duchien, Christina	1	Irish, Debbie	0.8	Kimzey, Brooke McCormick, Catherine
1	Hammill, Brock	0.5	Herbstritt, Darci	1	Jameson, Elizabeth	1	
1	Herbert, Mary	0.7	Ilgenfritz, Martha	1	Larson, Yvette		
1	Holland, Alexis	1	Jessop, Stacy	1	Mcewen, Alica		
1	Huls, Spencer	1	Knapp, Andrew	1	Mickens, Carolyn		
1	Knapp, Cammie	1	Leverton, Margaret Maul-Smith, Christopher	1	Nagel, Elizabeth		Title 1
1	Leonardi, Phillip	1	Milner, Gary	1	Pool, Jamie	1	Henry, Betty Jo
1	Loran, Joel	1	Mohanna, Elizabeth	1	Popham, Carleen	0.5	Johnson, Kristi
1	Mason, D. Lynn McConnaha, Doug Middleton, Garrett	1	Powell, Jenifer	1	Sampson, Loretta	0.5	Robinson, Christine
1	Nagel, Jeff	1	Schlimgen, Kristy Lee	1	Snyder, Holly	1	Slocomb, Donna
1	Nelson, Isaiah	1	Shobe, David	1	St. George, Janice	0.5	Stoker, Vilate
1	Plakke, Rob	1	Spagnoli, Nancy	1	Swallow, Beth		
1	Pliley, Suzanne	1	Warren , Julie	1	Votaw, Krista		
1	Powell, Maureen	1	Warren, Scott	1	Waldo, Jennifer		
0.5	Robinson, Bain			1	Waldo, Rob		
1	Silkwood, Kevin			1	Webb, Naomi		
1	Sorenson, Mark						
1	Soulliard, Cory						
1	Velehradsky-Brown, Nancy						

13/14 TENURED CONTRACTS**CONTRACTS NOT OFFERED AT THIS TIME**

	HIGH SCHOOL		MIDDLE SCHOOL		PRIMARY SCHOOL		SPECIAL SERVICES
1	Leonardi, Alyce	1	Warnken, Zane	1	Healy, Patricia	1	Carlson, Diana
1	Neils, Allison	1	Windsor, Sarah				
1	Shelagowski, Brett						

	HIGH SCHOOL NON- TENURED		MIDDLE SCHOOL NON-TENURED		PRIMARY SCHOOL NON-TENURED		SPECIAL SERVICES NON-TENURED
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0.19	Rzasa, Art	0.5	Athman, Emily	1	Grimm, Rebecca	1	Carrasco, Laura
		1	Mortimer, Victor	1	Maul-Smith, Janet	1	Ojala, Maureen
		1	Naughter, Catherine	1	Perkins, Annika	1	Richardson, Amy
		0.5	Prince, Willi Ann	1	Studer, Michelle		
		0.5	Prince, Willi Ann	0.5	Warnken, Milinda		

**RETIRING
HIGH
SCHOOL**

MIDDLE SCHOOL

**PRIMARY
SCHOOL**

**SPECIAL
SERVICES**

	1	Corn, Lynda		1	Stephani, Linda
	1	Eden, Helen			
	1	Openshaw, Carole			

General discussion took place about the recommendations presented. Mr. Silk stated that the .5 contract for Willi Prince would be for her band position and her other .5 contract for the Academic Advisor was not being offered because of possible restructuring at the middle school.

Trustee Harder-Brouwer stated that as a community member she and others know the importance of the Band Program and how much Ms. Prince has significantly improved the program. She said she would hate to lose Ms. Prince. because we are only offering her a .5 contract.

Trustee Wolsky stated that he had the same feelings and thoughts about Willi Prince as noted by Trustee Harder Brouwer. He said, "Ms. Prince has done a wonderful job in enhancing the program."

Mr. Silk stated that both he and Mr. Durgin know what a great job Ms. Prince has done for the program, and they also want her to continue with the district.

Mr. Silk also noted that enrollment for next year's kindergarten seems to be low again, so a primary teacher position may not be needed. And, Mr. Durgin said only 12 students will be coming from the Pines Academy to enter our middle school next year (which is a low amount). Our State and Federal funding is still an unknown.

**Trustee Channer moved to approve the issuance of contracts per the Master Contract to the listed tenured and non-tenured teachers as recommended.
Trustee Hoffman seconded the motion and all voted in favor.**

Trustee Bloom concluded the discussion by commenting that, once again, because of unknowns in both budgets and restructuring some contracts are not being offered, and said she understands how this affects families, staff and the Board, and it is a very difficult time for everyone.

10. Request approval to issue contracts for tenured administrators at the current contract amount for the 2013-2014 school year

Mr. Silk stated that because of unknown budget funding he is only recommending contracts to the tenured administrators and without raises.

Bargfrede, Vannesa	Business Manager/District Clerk	260
Bays, Larry .6 FTE	Transportation Director	260
Bowen, Jim	Maintenance Director	260
Durgin, Rich	Principal, Middle School	207
Hendrickson, Russ	Technology Director	220
Ihde, Wendy	Director of Curriculum	207
Martin, Kathy	Food Service Director	
Stranahan, Janice	Principal, Primary School	207
Wirt, Jason	Principal, High School	207

Trustee Harder-Brouwer moved to approve the contracts at the current salary for the tenured administrators as listed on Agenda item 10.

Trustee Sangster seconded the motion and all voted in favor.

11. Request approval for use of the Middle School 7th & 8th Grade Wing for Ravalli County Sheriff's Office Airsoft Training classes for the 2012-13 School Year

Mr. Silk reviewed his information as written in the Board Packet:

Ravalli County Sheriff's Officers will not be using real guns or live ammunition, but simulated weapons still fall under our policy 3311, Firearms and Weapons.

According to Policy 3311, Firearms and Weapons,

Possession of Weapons other than Firearms

"No person shall possess, use, or distribute any object, device, or instrument having the appearance of a weapon, and such objects, devices, or instruments shall be treated as weapons, including but not limited to weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.) to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.

The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building. (45-8-361 (3b))"

Recommendation: Approve the use of the Middle School for Airsoft Training classes by the Ravalli County Sheriff's Office.

Trustee Bloom moved to approve the use of the middle school for Airsoft Training by the Ravalli County Sheriff's Office as recommended.

Trustee Hoffman seconded the motion and all voted in favor.

12. Request approval for the Middle School Science Olympiad Team to travel to Dayton, Ohio for the National Science Olympiad Competition.

Middle School Principal, Mr. Durgin, noted that the trip dates in his memo in the Board Packet needed to be changed to May 15-18, 2013. The Teams fund raising efforts are close to their goal of \$20,000 for the trip. The team has done a remarkable job to make this trip happen.

Trustee Sangster moved to approve the request for the out-of-state travel by the Middle School Science Team as requested at the changed dates.

Trustee Channer seconded the motion and all voted in favor.

13. Discussion and possible action regarding a Multidistrict Cooperative Agreement pursuant to 20-3-363, MCA

Mr. Silk reviewed his information as written in the Board Packet:

In the 62nd Legislature, House Bill 2 and Senate Bill 329 appropriated \$2 million for annual one-time payments to districts participating in multidistrict cooperatives. In order access a portion of the \$2M provided by the law, at least one other district must agree to the establishment of an interlocal fund provided for in 20-3-363 MCA.

This past year, Vannesa processed, with board approval, an Agreement with Missoula County Public Schools for the purchase of supplies (paper), and that qualified us for a payment from the state. A "cooperative agreement" may be used to perform any service or activity upon which the districts may mutually agree.

We received \$22,000 from the state as a result of our Cooperative Agreement with Missoula this year, but we must have annual board approval for any multidistrict agreement by April 1st of each year to continue to receive the state funds as they become available.

Trustee Bloom moved to approve to enter into a Multidistrict Agreement with Missoula County Public Schools for the 2013-2014 school year.

Trustee Channer moved to second the motion and all voted in favor.

Vannesa Bargfrede noted that the draft agreement provided in the Board Packet was only a sample, not a copy of the actual agreement that may be entered into.

Board Recessed at 8:38 p.m.

Board Reconvened at 8:45 p.m.

14. Discussion of the March 2013 Board and Administrator publication

Mr. Silk noted that the issue gives guidance on Superintendents evaluations, the value of school board service, and the board's responsibility to the district. A preamble to board meetings is suggested to clarify the role of the board.

The Board Members had general discussion regarding how they appreciate receiving the publication and discussing its contents at the Board Meetings; it's a valuable tool for thought.

15. Correspondence None.

16. Approval of Minutes

**Trustee Bloom moved to approve the minutes dated 2/12/2013 as presented.
Trustee Sangster seconded the motion and all voted in favor.**

17. Approval of Bills

**Trustee Hoffman moved to approve the bills as presented.
Trustee Sangster seconded the motion and all voted in favor.**

Adjournment **Trustee Wolsky moved to adjourn.**
Adjournment 9:18 p.m.

District Clerk

Chairman