

Corvallis School District #1
SPECIAL BOARD MEETING and
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

06/17/13

Special Session Meeting

1. *Called to order at 6:04 p.m. by Chairman Wilbur Nisly*

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library.

Trustees Present: Wilbur Nisly, Tonia Bloom, Jennifer Channer, Kathi Harder-Brouwer, Ginny Hoffman and Adam Sangster (arrived at 7:00 p.m.)

Absent: Dan Wolsky

The Superintendent and District Clerk were present throughout the entire proceedings.

Others Present Administrators and others as listed on the sign-in sheet attached to the minutes.

2. *Public Comment on Non-Agenda Items* None.

3. *Special Services and Title I Programs – Dan Carrasco*

Special Education Director, Dan Carrasco, presented an overview slide show of what constitutes the special services offered in our school district.

- Explained the departmental initiatives
- Reviewed program accomplishments in the IDEA & Title programs
- Number of students receiving special education services
 - 2010 = 183, 2011 = 159, 2012 = 149, 2013 = 170
- Reviewed learning disabilities by category
- Discussed the Section 504 and Civil Rights Act requirements

Mr. Carrasco stated that he was very proud of all the special education teachers and paraprofessionals, and the District's support for the programs we offer.

The Board thanked Mr. Carrasco for his presentation and noted how informational it was to all present.

Recess 7:00 p.m.

Regular Board Meeting in the High School Library

1. *Called to order at 7:09 p.m. by Chairman Wilbur Nisly*

2. *Public Comment on Non-Agenda Items* None.

3. General Reports

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

Superintendent

Mr. Silk reported that he spent two days in Helena and the new teacher and principal evaluation forms discussed in his Board Report mandated by the State are more about the process of improvement and are researched-based for teacher growth. Mr. Silk also thanked all the principals for the detailed information contained in their Board Reports each month.

High School Principal

Mr. Wirt reported that on Wednesday all the emergency personnel would be on campus to plan for a mock emergency drill.

4. Personnel

Mr. Durgin requested removal of the recommended extra five-day contract for Joanna Johnson.

Certified:

Brett Shelagowski High School Science Teacher 2013-14 SY

Deborah Gardner Middle School Reading/Math Teacher 2013-14 SY
Deborah Gardner is recommended for the middle school Title I Reading/Math position. Deb has been a regular sub in Corvallis for the past seven years, during which time she has worked extensively in the middle school. She recently completed her M.Ed in Curriculum & Instruction with a K-8 elementary endorsement, and last spring student taught at the primary school in Ms. Squillace's classroom. She has experience teaching reading and math at an alternative high school and a B.A. degree is in Secondary Education/Social Studies.

Erika Blough Middle School G/T Math Teacher .5 fte 2013-14 SY
Erika Blough is recommended for our half-time Gifted & Talented Math position. Erika holds a B.A. degree in mathematics from the University of Montana, and is endorsed to teach 5-12 math. She was a student teacher for Stacy Jessop during the fall 2011 semester. Since that time, she has worked as a regular substitute in our building and is presently teaching 6th grade math while Ms. Berger is on maternity leave. She will be teaching algebra and geometry classes.

Classified:

Joanna Johnson .63 FTE Lead Instructor 21st Century High School
Start Date: 8/26/2013 End Date 6/11/2014

Carol Clyma Change in contract-reduce to a .18 FTE or 7 hours per
week
2013-14 SY

Anne Maree Avery Change in contract-increase to a .63 FTE or 25 hours per
week 2013-14 SY

Kenneth Beaudin Bus Driver .25 FTE 2013-14 SY

Extra Contracts:

Kevin Burdett

See Attached List

Change from a .5 FTE to a 1.0 FTE Middle School
Football Coach 2013-14 SY

Resignations:

Carolyn Durgin
Bain Robinson
Rich Borden
Andy Knapp

21st Century Academic Instructor-Middle School
Adult Education Coordinator
High School Softball Coach
7th Grade Girls Basketball Coach

Sub Teacher List:

Kelly Anderson
Barry Mills

EXTRA-CONTRACTS RECOMMENDATIONS 2013-2014

Recommended by	NAME	POSITION
Rich	Prince, Willi	Academic Instructor 21st Century
Tyson	Knapp, Andrew	Basketball HS Girls' JV Coach
Tyson	Poling, Shylah	Basketball HS Girls' Assistant Coach
Tyson	Warnken, Zane	Basketball HS Girls' Head Coach
Rich	Johnson, Joanna	Extra Days -5
Rich	Mohanna, Elizabeth	Extra Days, 10
Rich	Ihde, BJ	Head Teacher MS
Rich	Jessop, Stacy	Natl. Jr. Honor Society
Rich	Bestor, Amanda	Science Olympiad MS
Rich	Powell, Jenifer	Science Olympiad MS
Tyson	Fehr, Mike	Tennis HS Girls' Head Coach
Tyson	Maul-Smith, Chris	Tennis HS Boys' Head Coach
Rich	Maul-Smith, Chris	Tennis 5th/6th MS Intramural
Rich	Milner, Gary	Tennis 5th/6th MS Intramural
Tyson	Huls, Spencer	Track HS Head Coach Boys and Girls
Tyson	Hammill, Brock	Track HS Assistant Coach

Tyson	Middleton, Garrett	Track Coach Assistant HS
Tyson	Moore, Tina	Track Coach Assistant HS .5 FTE
Tyson	Yoakam, Mark	Track Coach Assistant HS
Tyson	Bradshaw, Dave	Track MS Coach
Tyson	Holland, Alexis	Track MS Coach
Tyson	Knapp, Andrew	Track MS Coach

Mr. Silk publically thanked all the persons retiring or resigning for their contributions to the district during their employment.

Trustee Channer moved to accept the personnel recommendations as presented and amended. Trustee Harder-Brouwer seconded the motion.

A general discussion took place regarding Zane Warnken's prior experience as a high school girls' basketball coach.

All voted in favor.

5. Requests for Credit Approval

Name	Class	Credits	Lane Change
Naughter, Kate	Heart lines Engaging Students w/Tribal Materials & Common Core Skills U of M	2 Semester	Yes
Prince, Willi	UM Summer Conducting Workshop U of M	2 Semester	No
Webb, Naomi	Gender Matters How Boys & Girls Learn University of St Thomas	3 Semester	No
McConnaha, Doug	MCCS Write-Core Curriculum And Writing MSU	1 Semester	No
McConnaha, Doug	WMCSPPD Institute-Discovering Common Core through Digital Learning U of M	2 Semester	No
Perkins, Annika	MBI Conference U of M	2 Semester	No

Trustee Bloom moved to approve the requests for credit as presented. Trustee Channer seconded the motion and all voted in favor.

6. *Non-resident Student Requests for Enrollment*

<u>Primary School:</u>	Arianna Nelson	K	District Employee
	Ava Loran	K	District Employee
	Cheyenne Craft	2 nd	Family moved out of district
	Bethany Hayworth	3 rd	Family moved out of district
	Liam Harvey	K	Sibling attend Corvallis
	Isyss Eggleston	K	Sibling attends Corvallis
	Cash Lawrence	K	Sibling attends Corvallis
	Christopher Brawley	K	Sibling attends Corvallis
	Sawyer Dowd	PS	District Employee
	Athena Eggleston	5 th	Family moved out of district

Middle School: Madison Hayworth (6th grade in 2013-14)
Madison's family moved from Alaska to Corvallis this past January. They recently have moved into Victor and are requesting that their two children be able continue to attend in Corvallis.

Dillon Craft (7th grade in 2013-14)
Dillon attended CMS for the past school year. His family recently moved into Victor, but would like Dillon and his younger sister to continue to attend school in Corvallis.

Erik Pimentel-Eggleston (9th grade in 2013-14)
Erik's family is moving into a house in Hamilton this month. Erik attended 7th and 8th grade at CMS and will be a freshman in 2013-14. His mother is requesting that all three of her children be able to attend Corvallis schools next year.

I am recommending two additional students to the list already submitted last month. Both attended CMS as non-resident students this past school year:

Brayden Holcomb (6th grade in 2013-14)

Logan Cantrell (8th grade in 2013-14)

**Trustee Sangster moved to approve the requests as presented for attendance.
Trustee Hoffman seconded the motion and all voted in favor.**

7. *Discussion and possible action regarding first reading of the following policies:*

- BP 3121P – Enrollment and Attendance Records
- BP 3600P – Maintenance of School Student Records
- BP 3600 – Student Records
- BP 5231 – Personnel Records
- BP 7320 – Purchasing
- BP 3300 – Suspension and Expulsion
- BP 3311 – Firearms and Weapons
- BP 8301 – District Safety

New legislation dictates changes in the policies listed. These are all **required** policy changes.

- **BP 3121P – Enrollment and Attendance Records**

Two revisions were made to this policy in regards to the passage of SB 175. One revision allows for a district to receive ANB for a student who attends school less than 180 aggregate hours per year if the student has demonstrated proficiency in the content ordinarily covered by the instruction as determined by the school board using district assessments. The other revision includes a third ANB count. This third count will be on the first Monday in December. Both of these revisions are **required** and become effective July 1, 2013.

- **BP 3600P – Maintenance of School Student Records**

There are three revisions to this policy. The revision in HB 40 helped clarify where a student's permanent file must be kept. MTSBA added language (**optional portion**) to help guide a district in determining what is acceptable for retention and release of camera footage on students. MTSBA also added language which clarified the release of a child's education records to child welfare agencies without prior written consent of the parents.

- **BP 3600 – Student Records**

Language was added in policy 3600 reflecting the clarification in HB 40 on the storage of a student's permanent file and the maintenance and destruction of other student records. MTSBA also referenced the code and labels this as a **required** change in policy.

- **BP 5231 – Personnel Records**

The addition of language in 5231 comes from HB 40. It clarified how long a district needs to keep personnel records. MTSBA added the legal reference for this change. This would be a **required** change.

- **BP 7320 – Purchasing**

Policy 7320 was changed to reflect SB 77 which increased the bid limit from \$50,000 to \$80,000. This bill became effective on passage and approval. It was signed by the Governor March 28th. This is a **required** change.

- **BP 3300 – Suspension and Expulsion**

HB 348 **requires** the addition of this phrase from MCA 20-5-202 to Policy 3300. "The trustees shall annually review this policy and update the policy as determined necessary by the trustees based on changing circumstances pertaining to school safety".

- **BP 3311 – Firearms and Weapons**

HB 348 **requires** the addition of this phrase from MCA 20-5-202 to Policy 3311. "The trustees shall annually review this policy and update the policy as determined necessary by the trustees based on changing circumstances pertaining to school safety".

- **BP 8301 – District Safety**

HB 348 amended the following Montana Annotated Codes, which **requires** changes to Policy 8301.

"20-1-401. Disaster drills to be conducted regularly -- districts to identify disaster risks and adopt school safety plan. (1) As used in this part, "disaster" ~~has the same meaning as in 10-3-103.~~ means the occurrence or imminent threat of damage, injury, or loss of life or property. Disaster drills must be conducted regularly in accordance with this part.

(2) A board of trustees shall identify the local hazards that exist within the boundaries of its school district and design and incorporate drills in its school safety plan to address those hazards.

(3) A board of trustees shall adopt a school safety plan on or before July 1, 2014, that addresses issues of school safety relating to school buildings and facilities, communications systems, and school grounds with the input from the local community and that addresses coordination on issues of school safety, if any, with the county interdisciplinary child information and school safety team provided for in 52-2-211. The trustees shall certify to the office of public instruction on or before July 1, 2014, that a school safety plan has been adopted. The trustees shall review the school safety plan periodically and update the plan as determined necessary by the trustees based on changing circumstances pertaining to school safety."

Section 3. Section 20-1-402, MCA, is amended to read:

"20-1-402. Number of disaster drills required -- time of drills to vary. There must be at least eight disaster drills a year in a school. ~~At least four of the drills must be fire exit drills.~~ Drills must be held at different hours of the day or evening to avoid distinction between drills and actual disasters."

After general discussion of the policies and changes noted it was agreed that Mr. Silk would obtain more information regarding Policy 3600P and regarding Policy 3311 any time a real firearm is brought on campus it will go before the Board for a hearing.

Trustee Bloom moved to approve the listed policies on first reading with recommended changes. Trustee Harder-Brouwer seconded the motion and all voted in favor.

8. Request approval to transfer the remaining year-end revenue from the Debt Service Fund #250 to the General Fund #201

The Debt Service fund may be closed out at this time, because the debts for the building bonds were paid off in June 2012. OPI recommends the Board approve moving the balance of the year-end balance in our Debt Service Fund to the General Fund. This money is earmarked towards the Greer property down payment.

Trustee Bloom moved to approve the Resolution to transfer the balance of the Debt Service Fund to the General Fund at year end as recommended. Trustee Channer seconded the motion and all voted in favor.

9. *Discussion of Middle School Gym, Middle School Health classroom, and year-end/summer work.*

Mr. Silk reported on the following:

Middle School Health Classroom. We have ordered the acoustics for the ceiling and will install more if the reverberation time (rt) is not in the 2-3 second range. In layman's terms, rt value is the number of seconds it takes for a sound to drop by about 50 decibels.

The next fix will be the installation of the rubber flooring on about 80% of the floor areas.

The concrete approach to the building will be fixed to meet ADA standards.

After considerable discussion, I am having Russ install hardwired intercom, telephone, and data service to this space. The large room allows for students to have tables and chairs (already there) for direct instruction, book work and/or study prior to exercising. This will be set up like a regular classroom for attendance, instruction, and still allow for fitness work-outs.

The total cost so far:

- Acoustics -- \$2,300
- Concrete work -- \$3,750 (Tear out cost will rise if rebar is found)
- Rubber flooring -- \$2,950 plus freight
- Data links -- \$1,500

Andy Knapp has ordered \$8,400 worth of equipment to support the exercise/fitness goals of the district health curriculum.

Year-end Work.

- One project will be the removal and installation of the first phase of concrete in the Middle School "quad" area. We will be removing about 125' x 4' of sidewalk and a 108' x 26' section of old concrete in the quad. If we are able to finance it, in two more years the quad area will have all new concrete. Bollards (steel posts) will be installed about a third of the way across the quad to keep cars from driving close to the Middle School health classroom, but still allow parents to drive into the quad area to pick up students. Especially in the winter, parents do not want to get out of the car, so they drive to where the student can see them from up from the hallway by the office, and the office sees that the parent is there as well.
- The bigger project this summer is the repair and resurfacing of the seniors' parking lot by the gym and patching areas in the bus drive-through area. This has been needed for about four years.

Middle School Gym. Shane Jacobs from CTA inspected the area on June 10th, and then Nick Salmon provided an analysis of the work that must be done in order to meet code if we begin any renovation in the gym. His analysis is attached and designs are attached, but, in essence, he says we cannot widen the floor. Even if we give up the bleachers, according to code, we need ten to fifteen feet of out of bounds space between the floor and the wall. I will call him to get some clarification on his conclusion and report that information to you at the Monday board meeting.

Mr. Silk stated that because of the ADA requirements the middle school gym improvements should be tabled for now. The Board could review any changes to the project in their long term planning goals.

Chairman Nisly asked to move agenda item 11 ahead of agenda item 10.

11. Discussion and possible action regarding the adoption of the Mathematics, World Languages, and Career and Technical Education curricula

Mathematics Curriculum

Curriculum Director, Wendy Ihde, distributed a handout detailing the adjustments made to the math curriculum this year by the committee and the recommendation for the adoption of the changes. The state voluntarily decided to adopt the common core standards, but the state still allows local control of the adopted content standards.

A lengthily discussion took place regarding the new common core standards adoption by the State of Montana and the conceptions that are being perceived by the community members and what would be the best approach to educate the community regarding our curriculum.

Trustee Hoffman stated that she does not feel comfortable voting on the implementation of the curriculum being presented without having more time to review it and get additional feedback from the community. However, she does feel the curriculum committee is recommending what they think are good changes for teaching students, but she does not support the recommendation at this time because of the common core standards for any of the curriculum presented this evening.

Trustee Channer stated that the district needs to provide factual information to the community about its curriculum. It would be nice to have the curriculum documents posted on the district web site, and let the community know that it was developed by our staff with local control.

Trustee Harder-Brouwer stated that we should adopt the curriculum recommended by the staff and administration and answer community members questions as they arise.

Mr. Silk stated that it would not be a problem if the Board would like to wait another month to review the curriculum being presented.

Trustee Bloom stated that the staff who worked on the curriculum did a wonderful job and it's a great curriculum to adopt.

Wendy Ihde stated that she firmly believes in the curriculum development process our district takes and the teachers took a lot of time to make sure it was what was best for our students.

**Trustee Harder-Brouwer moved to adopt the math curriculum as presented
Trustee Channer seconded the motion.**

Those voting in favor were Trustees Nisly, Bloom, Channer, Harder-Brouwer, and Sangster. Trustee Hoffman voted nay on the motion. Motion passed.

World Languages Curriculum

Curriculum Director, Wendy Ihde, noted that the changes made to this curriculum were made to make it more defining and aligning for the grades.

**Trustee Channer moved to adopt the world languages curriculum as presented
Trustee Bloom seconded the motion.**

Those voting in favor were Trustees Nisly, Bloom, Channer, Harder-Brouwer, and Sangster. Trustee Hoffman voted nay on the motion. Motion passed.

Career and Technical Education Curriculum

Curriculum Director, Wendy Ihde, noted that the changes made to this curriculum were minor but added more career options.

Trustee Channer moved to adopt the career and technical education curriculum as presented

Trustee Harder-Brouwer seconded the motion.

Those voting in favor were Trustees Nisly, Bloom, Channer, Harder-Brouwer, and Sangster. Trustee Hoffman voted nay on the motion. Motion passed.

The Board Members thanked Wendy Ihde for all her work in providing the detailed information in the recommended curriculum.

10. Discussion of the May, 2013 Board and Administrator publication.

Mr. Silk reviewed the following as noted in his report:

Excellent reminders are included about maintaining individual viewpoints while at the same time respecting the board team decision. It is emphasized that all members support the majority decision regardless of individual opinions during the discussion phase of issues. I appreciated the reminder that the board legislates and adjudicates, and the superintendent enforces the policies, and that the enforcement should be carried out objectively.

Of the boards who read *Board and Administrator* 87% of them rated themselves as being effective or highly effective.

12. Correspondence

As presented in the Board Packet with copies attached to the minutes.

13. Approval of Minutes

**Trustee Sangster moved to approve the minutes dated 5/14/2013 as presented.
Trustee Hoffman seconded the motion and all voted in favor.**

14. Approval of Bills

**Trustee Bloom moved to approve the bills as presented.
Trustee Channer seconded the motion and all voted in favor.**

Meeting date change

It was agreed to move the July Board to July 16, 2013 instead of July 9th in hopes that the federal funding for special education and Title 1 will be known at that time.

Adjournment

**Trustee Hoffman moved to adjourn.
Adjourn – 10:31 p.m.**

District Clerk

Chairman