

*Corvallis School District #1*  
SPECIAL BOARD MEETING and  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

02/12/13

### **Special Session Meeting**

*1. Called to order at 6:05 p.m. by Chairman Wilbur Nisly*

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library. Chairman, Wilbur Nisly, called the meeting to order at 6:05 p.m.

*Trustees*

Present: Wilbur Nisly, Tonia Bloom, Jennifer Channer, Kathi Harder-Brouwer, Ginny Hoffman and Adam Sangster (arrived at 6:14 p.m.).

Absent: Dan Wolsky

The Superintendent and District Clerk were present throughout the entire proceedings.

*Others Present*

Administrators and others as listed on the sign-in sheet attached to the minutes.

*2. Public Comment on Non-Agenda Items* None.

*3. School Safety Discussion*

Mr. Silk had invited and introduced Ravalli County Sheriff, Chris Hoffman, and our School Resource Officer, Officer Rob Liedle, to join in on tonight's discussion to review ways to develop or ensure a safer school climate. Mr. Silk has been discussing different safety ideas/concerns with Sheriff Hoffman, Officer Liedle and the Administrative Team ever since the tragedy that occurred at the school in Newton, Connecticut.

Mr. Silk asked for each building principal to discuss the changes they had made in their building to try to make it a safer environment.

Some of the items noted:

- It's important to have all the school building's marked with numbers on the roof to help the emergency personnel know what each building was used for.
- It was recommended that all rooms in each building should also be labeled with a numbering sequence for emergency personnel.
- The valley does have an "After-Care" team established to help with crisis issues, counseling, etc.
- The high school classroom doors are now locked when they are closed.
- The high school locker room doors on the west side of the gym are no longer accessible to exit – which would be propped open by students with rocks etc. This change was approved by the Fire Marshall.

- We do need to look at some of the intercom systems to be improved to reach all the rooms in all the buildings – discussed the weak areas.
- Panic buttons are in place – looking at ways to integrate the system with closing doors etc.
- Sub teachers and visitors at the primary & middle school are identified with lanyards or name tags.
- Both the primary and middle school do perform background checks on volunteers.
- Cameras at the entrance doors was discussed.
- Possibly having external lock boxes placed outside each building for emergency personnel.
- Possibly staging an “Incident Drill” for staff and emergency personnel and maybe some students with parent approval
- Discussed the request from counselors to add a counselor and to have crisis intervention and recovery training for mental health professionals.

Sheriff Hoffman addressed the board on several items and demonstrated his Office’s commitment to supporting the schools in providing a safe environment and said, “I want to get every officer through every physical plant.” He said this would be accomplished this spring sometime. He presented some information about hiding versus running in the event of an active shooter in the school, stressed the importance of communication between the school and his department, and indicated that the SRO would be in our schools as long as we were able to financially help support that placement.

Tonia Bloom commented that system-wide communication was important in the face of an unexpected crisis. She also explained that the SRO was important for reasons other than preventing an incident. She said she appreciated the support of the Sheriff’s Office for the schools and community, and said she thought more support for the Sheriff’s Department should perhaps come before placement of SRO’s in every school or district in the valley. She also commented that she thought any new safety measures should not compromise measures already in place.

Wilbur Nisly said that he felt the training of incident command teams was needed before spending dollars on general mental health support training. He said it was important for the Sheriff’s Department to analyze things and work with the administrators. He said he was glad Officer Liedle was in the district for lots of reasons.

Several board members expressed their appreciation for Sheriff Hoffman’s presence at the meeting and his support of the school district.

*Board Recessed at 7:22 p.m.*

## **Regular Board Meeting in the High School Library**

1. *Called to order at 7:30 p.m. by Chairman Wilbur Nisly*

2. *Public Comment on Non-Agenda Items*

Classified employee Peggy Martiny noted she was present to ask the Administration and Board Members to consider establishing a method for “classified employees” to be able to transfer sick leave to other classified staff. She hopes it will be an agenda item to discuss at their next Regular Board meeting.

3. *General Reports*

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

*Technology Director*

Mr. Hendrickson reported that he has developed a website for the G.A.N. Warriors fundraising event. The site was named “pushmein.com” and school personnel and Board Members are welcome to set fundraising goals on the site.

*Maintenance Director*

Mr. Bowen reported that a new handicap entrance door was being installed at the main entrance door of the middle school. This was because they now lock the entrance door located by the entrance of the life skills room, because of the security safety changes.

*Middle School Principal*

Mr. Durgin gave a public congratulation to Andrew Mowat, their school Spelling Bee Winner. He took first place at the Ravalli County Spelling Bee last week.

*Trustees*

Trustee Harder-Brouwer asked if each classroom in the district had hand sanitizers in them. She asked this because there have been a lot of flu and cold’s this season.

Mr. Bowen stated that all the classrooms do have hand sanitizers installed on the walls.

Trustee Channer asked for clarification regarding MHSA’s Behavior Improvement Plan for the soccer groups.

It was noted that the plan will implement additional penalties for yellow cards, defines the one-game suspension, etc.

4. *Personnel*

Mr. Silk distributed a revised resignation letter to the Board (changes in italics).

Extra Contracts: Zane Warnken 8<sup>th</sup> Grade Girls Basketball Coach  
Andy Knapp 7<sup>th</sup> Grade Girls Basketball Coach

Resignations: Zane Warnken 7<sup>th</sup> Grade Girls Basketball Coach  
Linda Stephani Middle School Teacher  
Lynda Corn Middle School Teacher  
*Helen Eden Middle School Teacher*

Long Term Sub: Erika Blough Start Date on or about April 5, 2013  
End Date: June 7, 2013  
Erika has a Class 2 teaching license in Secondary Mathematics  
She student taught for Stacy Jessop during the Spring 2012  
semester and has been subbing regularly in our building this  
year.

Sub Teacher List: Deni Whitsitt

Volunteer Coach: Anglelee Koerner Girls High School Basketball Coach

Mr. Silk publically thanked the three teacher retirees for all their years of service to the district, and he wished them well in their retirement.

**Trustee Bloom moved to approve the personnel recommendations as presented. Trustee Channer seconded the motion and all voted in favor.**

5. *Requests for Credit Approval*

Mr. Silk distributed a revised list to the Board (changes in italics).

Name	Class	Credits	Lane Change
Shelagowski, Brett	Physics II Ocean County College	4 Semester	No
Shelagowski, Brett	Applies Calculus I Northern Virginia Community College	3 Semester	Yes
<i>Naughter, Kate</i>	<i>Tools for Building Digital Literacy</i> <i>EDU 491</i> <i>U of M</i>	<i>2 Semester</i>	<i>No</i>
<i>Naughter, Kate</i>	<i>Montana Writing Project</i> <i>U of M</i>	<i>3 Semester</i>	<i>Yes</i>

**Trustee Channer moved to approve the requests for credit approval presented and amended.**

**Trustee Harder-Brouwer seconded the motion and all voted in favor.**

*6. Non-resident Student Requests for Enrollment*

**Primary School:** Nevaeh Prange Kindergarten-Family moved out of district

**Middle School:** Larissa Mametieff – 6<sup>th</sup> grade  
Anastasia Mametieff – 6<sup>th</sup> grade

The Mametieff girls have been enrolled at CMS this year. Their family just moved to Hamilton.

Hannah Anderson – 8<sup>th</sup> grade  
Hannah’s family resides in Hamilton, and Hannah was attending Hamilton Middle School.

Samantha Bilben – 8<sup>th</sup> grade  
Samantha’s family resides in Hamilton, and Samantha was attending Hamilton Middle School.

**High School:** Jacob Williams - Jacob is a junior and is returning to us after attending Clarkston High School in Clarkston, WA last year. At this time he is living in Victor with his mother (Kaleena Gleason).

Harley Johnson- Harley is coming to us from Hamilton. He is a sophomore and attended Corvallis Schools through 6<sup>th</sup> grade before going to Hamilton. At this time he is living in Hamilton with his parents (James and Jackie)

**Trustee Bloom moved to approve the out of district requests as presented.**

**Trustee Sangster seconded the motion and all voted in favor.**

*7. Discussion and possible action regarding first reading of policy 3332, Participation in Commencement Exercises*

Mr. Silk reviewed his information as written in the Board Packet:

This is an identical policy to BP 2333, Participation in Commencement Exercises, which was adopted under the 2000 Series, “Instruction”. The Board had asked to consider adopting the identical policy in the 3000 Series, “Students”. It would be policy 3332. The policy does apply to what students may say during commencement.

Mr. Silk contacted Joe Brott at MTSBA, and he said that it was appropriate to locate any policy in two places if it is associated with two different series of policies. In this case, MTSBA recommended moving it to the programming (instruction) series, but he said he can see why it is also restricting students actions, so he said it is a local decision.

Only one reading/motion is needed since it is an identical policy.

**Trustee Bloom moved to approve policy 3332 on first and final reading.  
Trustee Channer seconded the motion and all voted in favor.**

Trustee Bloom asked that a footnote be added to both policies 2333 and 3332 to cross reference each other.

*8. Request for waiver of \$500/year fee for Community After-School Strings Program*

Mr. Silk distributed an updated letter from Mrs. Ilgenfritz dated 2/15/2013 for the Board to review regarding the strings program in Corvallis and the reason for her fee waiver request. A copy of the letter is attached to the minutes.

Because of the cost to use the facility, the Community After School Strings Program was canceled this last semester. Strings Teacher, Mrs. Ilgenfritz, submitted a letter stating her reason for the request. It was mainly because the program provides private and group lessons for all aged students throughout the valley. In the past 2-3 private teachers conducted classes for violin/viola and cello students. The after-school program had several Corvallis elementary students involved and they have provided a strong, well trained core to the existing 5<sup>th</sup> and 6<sup>th</sup> grade String classes.

**Trustee Sangster moved to waive the fee for the Community After School Strings Program as recommended.  
Trustee Hoffman seconded the motion and all voted in favor.**

*9. Discussion and possible action regarding approval of a certified appraisal of the Ken Greer property*

Mr. Silk reported that Ken Greer called again on Monday morning wanting to know if the Board was interested in purchasing the property. He told him the Board would make a decision at the February 12<sup>th</sup> board meeting if the Board wanted to have a certified appraisal of his property. Mr. Greer appreciated the information and said he would be willing to take less than the estimated market price of \$148,500 noted by Robert Rosenthal, Broker, at Nez Perce Land, Inc.

Mr. Silk stated that he was in favor of obtaining an appraisal, but he was unsure if the Greer property was the most important adjacent property that the Board may be interested in. But an appraisal could give the Board an idea of what the local property values are.

Trustee Bloom noted that the appraisal fee would be paid from the revenue that the district has received from the community members who have paid voluntary impact donations that are held in the Fund #215.

**Trustee Channer moved to approve contracting a certified appraiser to assess the market value of the Ken Greer property.  
Trustee Harder-Brouwerr seconded the motion and all voted in favor.**

*10. Request for approval of the proposed "2013-2014 School Year Calendar"*

Mr. Carrasco reported that it was a great process to go through this year with the calendar committee. They had some very good challenges in coming up with three options.

The School Calendar Committee members included Krista Votaw, Darcy Herbstritt, Kristy Schlimgen, Rich Durgin, Dan Carrasco, and Jason Wirt. Mr. Carrasco facilitated the meetings and the District Office handled the voting process. Three calendars were submitted for the first vote of the employees, but no one calendar received a majority of the votes; therefore, a second vote was administered.

In the first round of voting, calendar#1 received 77 votes, calendar #2, received 71 votes, and calendar #3 received 17 votes. Calendar #3 had students starting August 26 and getting out June 4<sup>th</sup>.

In the second round of voting, calendar #1 received 88 votes and calendar #2 received 77 votes. In both rounds of voting, 165 of the 180 employees provided ballots actually voted.

General discussion took place regarding the three options and how they were derived.

**Trustee Harder-Brouwer moved to approve calendar option #1 for the 2013-2014 school year as recommended.**

**Trustee Channer seconded the motion and all voted in favor.**

*11. Discussion of staffing, revenue and expenses, and preliminary enrollment numbers for the 2013-2014 fiscal year*

Mr. Silk reported on the declining enrollment for the district going back to 2006, by comparing the number of declining students to the FTE reduction in certified teachers.

Mr. Silk reviewed his information as written in the Board Packet:

**Point of Emphasis:** This discussion is based upon estimated revenues and expenses and does not include absolutely all possible revenues or expenditures.

**Staffing**

Staffing will be monitored closely again this year. It is our hope to maintain all current employee positions, but that will not be a certainty until we have final enrollment numbers, funding for Title I and Special Education is known, and the 63<sup>rd</sup> Legislature's school funding budget is final.

In the **Primary School**, it looks like the projected enrollment numbers will preserve our ability to maintain reasonably small class sizes with the current number of teachers.

In the **Middle School**, three resignations provide an opportunity for reviewing staffing needs. As a result of our district deliberations regarding campus safety and support, the need for an additional certified counselor at the MS has been deemed an

important consideration. Lynda Corn, Helen Eden, and Linda Stephani's resignations leave openings in eight grade English, Title I math, and the Library.

At the **High School** there are no requests for additional staff, and there will be some minor cost decreases associated with consultant contracts.

The expected 5% decrease (\$65,000) in federal **Title/IDEA funding** will affect staff numbers in Title Math and Title Reading areas and in Special Education, but some remaining dollars from this year's Title/IDEA programs may mitigate the negative effects.

If federal Title I funding and Special Education funding is cut, staff reductions will occur in those respective areas. Last year the Maintenance of Effort (MOE) in the General Fund was increased by \$172,687. With declining enrollment, adding to the General Fund's MOE would not be fiscally prudent.

#### Revenue

If the state education budget allows schools the inflationary funding of .89%, it will bring in about \$79,000. There will likely be a reduction in total salary costs caused by retirements because of the difference between the cost of new hires and the higher salary of retirees.

#### Expenses

##### **Teacher Base Pay**

Funds previously committed for next year include \$187,368 for the 2.25% base increase for certified teachers.

##### **Insurance**

The District's contribution to teacher and classified employee health insurance will increase by \$180 per year per employee for an increase cost of about \$28,800.

#### Enrollment

Declining enrollment is estimated to reduce our state aid by about \$130,000. District enrollment is down 23 for the year and is not likely to change by more than one or two students following possible adjustments related to the "10-day drop" rule.

#### The Bottom Line

**At this time, with the estimated revenue from the Legislature and district efficiencies in non-personnel areas and possible lower total salary expense as a result of hiring new staff to replace retirees, we still need to trim about \$114,000 from next year's General Fund budget. The Title & IDEA Funding budgets will need to be cut by approximately \$65,000 if the projected 5% decrease in funding occurs.**

*12. Request approval for use of the High School cafeterias for Hunter Safety classes for the 2012-13 School Year*



Mr. Silk reported that the Hunter Safety students will not be using real guns or live ammunition, but simulated weapons still fall under our policy 3311, Firearms and Weapons.

According to Policy 3311, Firearms and Weapons,

*“The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building”.*

**Trustee Bloom moved to approve the use of the High School for Hunter Safety classes as recommended.**

**Trustee Hoffman seconded the motion and all voted in favor**

#### *13. Discussion of the January, 2013 Board and Administrator publication*

Mr. Silk noted that the issue points out those individual and board actions which would indicate the Board has made a governance commitment to the major purposes of the Board. All articles are informative.

The Board Members had general discussion regarding how they handle issues when a staff member or the public contacts them as an individually.

#### *14. Correspondence*

- A letter from the Middle School Science Olympiad Team, coaches, and Principal Mr. Durgin thanking the Corvallis Schools Foundation for their generous donation in the amount of \$2,000 to help support the team in their efforts to raise funds needed to compete in the 2013 National Science Olympiad competition in Dayton OH.
- A note and check from the Bitterroot Back Country Horseman group thanking the school for the use of the high school cafeteria for the group’s monthly meetings. They are not charged a facility use fee, but they gave a donation to the school in the amount of \$200.

#### *15. Approval of Minutes*

**Trustee Bloom moved to approve the minutes dated 01/08/13 and 01/22/13 as presented.**

**Trustee Hoffman seconded the motion and all voted in favor.**

#### *16. Approval of Bills*

**Trustee Hoffman moved to approve the bills as presented.**

**Trustee Sangster seconded the motion and all voted in favor.**

#### *Adjournment*

**Trustee Hoffman moved to adjourn.**

Adjournment – 9:05 p.m.

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District Clerk

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Chairman